

Application for Admission in September 2017



Greenwood College School Admissions Process

Greenwood College School is committed to maintaining small class sizes and effectively delivering personalized instruction in a co-ed environment.

The application process at Greenwood is about mutual discovery. Students should seek to discover whether Greenwood offers the programs and environment that are conducive to achieving their goals, while the school will look to discover whether the applicant will be a positive addition to the Greenwood community. We do not apply a standard set of criteria to the evaluation process, nor do we require that students write the SSAT. Instead, we rely on a detailed application package (including teacher recommendation forms and school reports) and an interview with both the applicant and his or her parents/guardians.

The interview is a very important element of the evaluation process, both for the student and for the school. No two interviews are the same because the goal is to get to know the individual: his or her motivations and goals, values and attitudes, interests, hobbies and passions. No real preparation is necessary for the interview; applicants are simply required to be themselves.

Greenwood's assessment of student-applicants emphasizes character, personality, academic readiness and interest in personal growth. Among the questions we consider are the following:

- Does the applicant have the academic ability to complete the requirements leading to the Ontario Secondary School Diploma?
- Do the applicant and his/her family have values and experience or inclinations that are consistent with Greenwood's 'whole person' approach to education?
- Is the applicant involved in the school life of his/her current school and in extra-curricular activities outside of school, and will he/she contribute in a positive way to the Greenwood community?
- What is the character of the applicant? Is the applicant supportive of others? How has the applicant dealt with previous challenges and opportunities?
- Is the applicant academically and otherwise engaged in life? Is he/she curious, interested in learning and excited about trying new experiences?

Admissions decisions are made by the Admissions Committee (David Moritsugu, Tiara Hillis, Jamie Lougheed and Erin Shirreff). Once a completed application is received, the Admissions Office will contact the student's parents via email to arrange an interview. **We recommend that families tour the school in advance of completing an application for admission or attending an admissions interview.** School tours are conducted three to four times per week at regularly scheduled times and at our Visitors' Day events. Please consult the school's website or contact Kathy Jurkovic at 416.545.5127 for more information or to book a tour.

The interview

The interview takes place at the Admissions Office at the school. The student will be interviewed on his or her own by a member of the Admissions Committee. This should take about 30 minutes, following which the applicant will complete a short written assessment (no preparation is necessary). During this time, the student's parents will meet with the interviewer. The interview will conclude with a short discussion about next steps.

The decision process

- Interviews for admission in September 2017 will be conducted between October 2016 and early February 2017.
- The Admissions Committee reviews all applications immediately following the interview and determines if there is a need for further information or documentation.
- The Admissions Committee will make final decisions in February. Emails and letters will be sent at that time to inform families whether the student-applicant has been accepted, wait-listed or declined.
- If the applicant is accepted, the family will have five days to accept the offer.
- If the applicant is wait-listed, he or she will be notified only if a space becomes available. If the applicant is declined, no further review will take place.

For more information about Admissions at Greenwood College School, please contact Kathy Jurkovic at 416.545.5127.

The Greenwood Admissions Team is:

David Moritsugu, *Executive Director, Student Recruitment*
Tiara Hillis, *Director, Admissions*
Jamie Lougheed, *Executive Director, Advancement*
Erin Shirreff, *Admissions Officer*
Kathy Jurkovic, *Admissions Co-ordinator*

Application Instructions

This booklet contains all the forms and information required to complete the application process, including:

- Application instructions and checklist
- Application form
- Parent supplement
- Student supplement
- Teacher recommendation forms (2)
- Request for school reports
- Request for copy of birth certificate or passport.

We encourage you to use the checklist to keep abreast of deadlines and requirements throughout the process.

Instructions

1 Application Form (postmarked or received on or before December 2, 2016)

- Complete the application for admission. The application must be accompanied by a recent photograph of the applicant, a copy of the applicant's birth certificate or passport, and final (June) report cards for the past two school years, plus the most recent school report. (Please forward all current report cards when available.)
- Complete the parent supplement.
- Complete the student supplement (must be completed by hand).
- If the student has been the subject of a psychological/educational assessment(s) or has had an IEP, please include a copy of the most recent assessment or IEP. If the assessment is more than three years old, please consider having a new assessment completed to include in the application.
- All applications must be accompanied by an application fee (\$125 on or before November 4, 2016, \$250 after that date).

2 Recommendation Forms (postmarked on or before January 20, 2017)

- Two teacher recommendation forms are required.
- Teacher-referees must have taught the applicant in the past two years.
- Teacher recommendation forms should be returned directly to Greenwood by the teachers, in the enclosed envelopes.
(Admissions, Greenwood College School, 443 Mount Pleasant Road, Toronto, ON M4S 2L8)
- Any other recommendations you feel might assist the Admissions Committee can also be forwarded directly to Greenwood.

3 School Tour

- School tours are conducted three to four times per week and at our Visitors' Day events. Contact Kathy Jurkovic at 416.545.5127 to book a tour.

4 Interview

- Upon receipt of your completed application, the Admissions Office will contact you via email, in most cases within three business days.
- Interviews are intended to allow parents and students to learn more about Greenwood and for the Admissions Team to get to know you.
- A member of Greenwood's Admissions Team will meet individually with the student, the parents, and with the student and parents together.
- If the student wishes, he or she may bring an item of personal significance to assist in the discussion at the interview.
- The student will be required to complete brief oral and written assessments during the interview; no related preparation is necessary.

Checklist

1 Application (postmarked or received no later than December 2, 2016)

- Application completed
- Recent photograph attached
- Copy of birth certificate or passport attached
- Parent supplement completed
- Student supplement completed by hand
- Final (June) report cards from the previous two years plus most recent school report (Please forward most current report when available)
- \$250 fee attached (\$125 if on or before November 4, 2016)
- Copy of most recent psychological/educational assessment or IEP (if any) for the applicant
- Completed application and accompanying documentation delivered to Greenwood

2 Recommendation Forms (postmarked no later than January 20, 2017)

- Forms and return envelopes delivered to a minimum of two teachers
- Ensure that teachers have delivered completed recommendation forms to Greenwood

3 Tour the School

- Contact Kathy Jurkovic at 416.545.5127 to arrange a tour

4 Interview

- Interview scheduled
- If the student wishes, he or she may bring an item of personal significance to assist in the discussion at the interview.*



Application for September 2017

Applicant Information (for completion by Parent(s)/Guardian(s))

Surname: _____

Given name(s): _____

Preferred name/nickname: _____

Male Female

Date of birth (mm/dd/yyyy): _____

Current grade: _____

Candidate applying for grade (circle one): 7 8 9 10 11 12

Citizenship: _____

If not Canadian, please indicate status in Canada: _____

Date of entry into Canada: _____

Language spoken at home: _____

First language: English French Other (please indicate): _____

Applicant resides with (check all that apply):

Mother Father Stepmother Stepfather Guardian Other (please indicate): _____

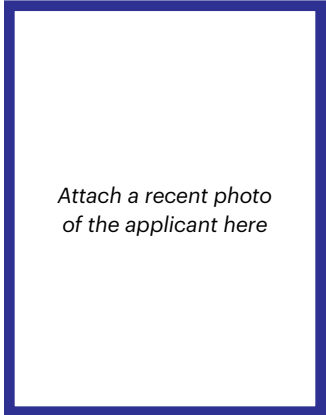
School currently attending: _____

Current teacher's name: _____

School telephone number: _____

Presently enrolled in French immersion: Yes No If yes, please provide details: _____

Other schools attended in past three years: _____



Application *continued*

Parent/Guardian 1 Applicant's primary address

Surname: _____

Given name: _____

Street address: _____

City: _____

Province: _____ Postal Code: _____

Tel (home): _____

Tel (alternate): cell business

Email for school-related correspondence: _____

Occupation/Title: _____

Employer: _____

Parent/Guardian 2 Applicant's primary address

Surname: _____

Given name: _____

Street address: _____

City: _____

Province: _____ Postal Code: _____

Tel (home): _____

Tel (alternate): cell business

Email for school-related correspondence: _____

Occupation/Title: _____

Employer: _____

Correspondence should be sent to: Both Parents Parent/Guardian 1 Parent/Guardian 2 Other

If birth parents are not living together please describe current legal/custody arrangements for your child:

Sibling Information

name date of birth age grade school

name date of birth age grade school

name date of birth age grade school

Are there other family members who are attending / have attended Greenwood?

name years at Greenwood relationship to applicant

name years at Greenwood relationship to applicant

name years at Greenwood relationship to applicant

Is this your family's first application to Greenwood? Yes No If no, please indicate:

student name for grade in September 20____

student name for grade in September 20____

student name for grade in September 20____

Parent Supplement

If possible, we ask that both parents participate in answering these questions.

Name of Applicant:

Applying for Grade:

Name of person(s) completing this form:

Why are you considering Greenwood for your son/daughter?

What are the three most important factors you will consider when identifying the right school for your son or daughter?

Please comment on what you consider to be your son's/daughter's greatest strengths, both as a person and as a student.

Please comment on what you consider to be your son's/daughter's greatest area of need, both as a person and as a student.

We want to get to know your son or daughter. Please help us to do so by telling us an interesting fact or story about him or her.

Parent Supplement *continued*

How did you find out about Greenwood College School? If you know any Greenwood families well and feel comfortable listing them, please do so.

Please list all the other schools to which your son/daughter is applying:

Has your son/daughter ever been dismissed or suspended from school? Yes No (if Yes, please provide details)

Greenwood strives to meet the educational needs of each of our students. **Please check any of the following that apply to your son or daughter:**

My son or daughter is/was

- identified as gifted (attach a copy of the assessment document)
- using an external tutor
- learning with an IEP (individualized education plan) (attach a copy of the IEP)
- utilizing his/her school's learning resource centre
- participating in an enrichment program
- a subject of an educational assessment (attach a copy of the most recent of any such assessments)
- a subject of a psychological assessment (attach a copy of the most recent of any such assessments)
- an elite athlete/artist requiring special scheduling
- seeing a professional counsellor

Please provide details below and attach any relevant documentation and/or contact information of other professionals familiar with your son or daughter.

Is there any other information you wish the Admissions Committee to consider?

I understand that withholding or misrepresenting information or not including documents requested in this application process may jeopardize admission or enrolment at Greenwood College School. My signature below indicates that all the information contained in the application is correct, complete and honestly presented and that all documents requested are included with the application.

signature of parent or guardian

date

signature of parent or guardian

date

Student Supplement

Completion by applicant. *Please complete by hand.*

Applicant's Name (printed):

Date:

Signature of Applicant:

What do you enjoy most about school? Why?

Please list extra-curricular programs (athletic/sports, music, dance, community service, etc.) and any clubs or organizations with which you have been actively involved within the past year. Which is your favourite and why?

What are the three most important factors you will consider when identifying the right school for you?

Please describe how you spend your summer vacations. What is it that you enjoy most about that time?

Choose someone you admire and explain why you chose that person.

Student Supplement *continued*

What accomplishment are you most proud of?

What new thing have you always wanted to do or learn?

What things do you do best?

What things do you have trouble with?

What do you like best about the school you are attending now?

What is it about Greenwood that attracts you to the school?

What contributions do you think you can make to Greenwood?

Whose idea was it to apply to Greenwood College School?

Teacher Recommendation Checklist

Please check the circle that reflects your knowledge of this student.
If you have insufficient information on a point, leave the circles blank.

-
- | | | | | |
|------------------------------------|--|--|--|--|
| 1. Academic achievement | <input type="radio"/> below expectations | <input type="radio"/> fair | <input type="radio"/> good | <input type="radio"/> outstanding |
| 2. Ability to work in a group | <input type="radio"/> has great difficulty | <input type="radio"/> sometimes has difficulty | <input type="radio"/> usually effective | <input type="radio"/> always works well |
| 3. Ability to work alone | <input type="radio"/> has great difficulty | <input type="radio"/> needs help frequently | <input type="radio"/> needs help occasionally | <input type="radio"/> always works well |
| 4. Participation in discussion | <input type="radio"/> rarely contributes | <input type="radio"/> wants to dominate | <input type="radio"/> contributes occasionally | <input type="radio"/> joins in readily |
| 5. Classroom conduct | <input type="radio"/> frequent disruptions | <input type="radio"/> occasional misconduct | <input type="radio"/> usually good behaviour | <input type="radio"/> good conduct |
| 6. Written expression | <input type="radio"/> poor | <input type="radio"/> limited | <input type="radio"/> good | <input type="radio"/> excellent |
| 7. Ability to express ideas orally | <input type="radio"/> limited | <input type="radio"/> has some difficulty | <input type="radio"/> good | <input type="radio"/> exceptional |
| 8. Use of time | <input type="radio"/> uses poorly | <input type="radio"/> occasionally wastes | <input type="radio"/> uses well | <input type="radio"/> always uses effectively |
| 9. Follows directions | <input type="radio"/> rarely | <input type="radio"/> needs much explanation | <input type="radio"/> occasionally needs help | <input type="radio"/> quickly and effectively |
| 10. Critical thinking | <input type="radio"/> limited | <input type="radio"/> fair | <input type="radio"/> frequently perceptive | <input type="radio"/> exceptionally perceptive |
| 11. Seeks help when needed | <input type="radio"/> rarely | <input type="radio"/> occasionally | <input type="radio"/> usually | <input type="radio"/> always |
| 12. Effort/drive | <input type="radio"/> limited | <input type="radio"/> sporadic | <input type="radio"/> usually good | <input type="radio"/> maximum |
| 13. Attention span | <input type="radio"/> easily distracted | <input type="radio"/> occasionally distracted | <input type="radio"/> usually good | <input type="radio"/> exceptionally good |
| 14. Initiative | <input type="radio"/> never initiates | <input type="radio"/> rarely shows initiative | <input type="radio"/> occasionally initiates | <input type="radio"/> often initiates |
| 15. Intellectual Curiosity | <input type="radio"/> limited | <input type="radio"/> fair | <input type="radio"/> active | <input type="radio"/> highly imaginative |
| 16. Integrity | <input type="radio"/> questionable | <input type="radio"/> unreliable | <input type="radio"/> reliable | <input type="radio"/> trustworthy |
| 17. Consideration of others | <input type="radio"/> rarely considerate | <input type="radio"/> sometimes considerate | <input type="radio"/> usually considerate | <input type="radio"/> extremely thoughtful |
| 18. Social adjustment with peers | <input type="radio"/> relates poorly | <input type="radio"/> has occasional problems | <input type="radio"/> usually relates well | <input type="radio"/> healthy relationships |
| 19. Self-confidence | <input type="radio"/> needs much reassurance | <input type="radio"/> appears overly confident | <input type="radio"/> needs some support | <input type="radio"/> positive self-image |
| 20. Parent cooperation | <input type="radio"/> unknown | <input type="radio"/> uncooperative | <input type="radio"/> good | <input type="radio"/> excellent |
| 21. Parent expectations | <input type="radio"/> unknown | <input type="radio"/> high expectations | <input type="radio"/> low expectations | <input type="radio"/> realistic expectations |

Please print your name:

Signature:

Date:

Kindly return this form in the enclosed envelope to:

**Admissions Office
Greenwood College School
443 Mount Pleasant Road
Toronto, ON M4S 2L8**

Teacher Recommendation

Name of Applicant: _____

Applying for Grade: _____

Current School: _____ School Telephone: _____

Name of Teacher: _____ Subject Taught: _____

Have you taught this student within the last **two years**? Yes No

How well do you know the applicant? Very well Fairly well Not well at all

Please comment to the extent possible on the student's work habits, classroom behaviour, academic and personal character and social relations at school:

We appreciate the time you are taking to complete this recommendation. If there are any questions you feel you are unable to answer, feel free to leave them blank. If there are comments that you feel unable to address or you need assistance in the completion of this form please contact Kathy Jurkovic in the Admissions Office at 416.545.5127. Please submit by January 20, 2017.

Please turn over for additional checklist.

Teacher Recommendation Checklist

Please check the circle that reflects your knowledge of this student.
If you have insufficient information on a point, leave the circles blank.

-
- | | | | | |
|------------------------------------|--|--|--|--|
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| 8. Use of time | <input type="radio"/> uses poorly | <input type="radio"/> occasionally wastes | <input type="radio"/> uses well | <input type="radio"/> always uses effectively |
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| 13. Attention span | <input type="radio"/> easily distracted | <input type="radio"/> occasionally distracted | <input type="radio"/> usually good | <input type="radio"/> exceptionally good |
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| 20. Parent cooperation | <input type="radio"/> unknown | <input type="radio"/> uncooperative | <input type="radio"/> good | <input type="radio"/> excellent |
| 21. Parent expectations | <input type="radio"/> unknown | <input type="radio"/> high expectations | <input type="radio"/> low expectations | <input type="radio"/> realistic expectations |

Please print your name:

Signature:

Date:

Kindly return this form in the enclosed envelope to:

**Admissions Office
Greenwood College School
443 Mount Pleasant Road
Toronto, ON M4S 2L8**

Fees, etc.



Initial enrolment fee

All new students are required to pay an initial enrolment fee of \$7,500 upon acceptance of our offer. Siblings of current and past Greenwood students receive a \$2,500 deduction on the enrolment fee. The enrolment fee is non-refundable and in addition to the tuition fee described below.

Tuition fee

The tuition fee for the 2016-2017 school year is \$33,900. Tuition fees are intended to cover the student's participation in the comprehensive school program, which includes our Outdoor Education Program in Grades 7-12 (with the exception of the Grade 12 expedition to Costa Rica). Exceptional instructional materials, overnight field trips, textbooks, uniforms and other optional charges such as Cafe and School Store purchases are not included in the tuition fee and will be billed accordingly.

Computer equipment

All students are expected to have and use a laptop device that meets or exceeds our recommended hardware requirements. Families may either purchase a laptop computer through a third-party vendor specified by the school (approximately \$1,900, including support, accidental damage protection and access to a loaner when required) or participate in the "Bring Your Own Device" program. If you have any questions or wish to discuss these options, please contact Vick Lall, IT Manager at 416.545.5113.

Fundraising and parent support

All parents are encouraged to partner with Greenwood as volunteers and donors in support of their child's educational experience and to help realize the vision for the school. The school is grateful for the participation and generosity of every member of the Greenwood community.

Completed admissions applications

Please note that a completed admissions application and accompanying documentation delivered to the school becomes the property of the school. Application material received by the school is maintained in privacy and shredded or deleted when no longer needed. Please therefore provide us with copies whenever possible.



Greenwood College School
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greenwoodcollege.com

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